

Getting Started – Switch Kit

Make the Switch to Better Banking Today!

You can make the move to Generations Bank in 3 easy steps. Everything you'll need is provided in this handy switch kit. We can't wait to welcome you to Generations Bank, where you'll enjoy a better experience for all your banking needs!

1 - Open your new account

Apply online in minutes or print this document and visit your local retail office to open your new Generations Bank account(s).

2 – Switch your direct deposits and automatic withdrawals

If you have any automatic transactions, use the provided forms to switch them to Generations Bank.

3 – Close your old account

Now you're ready to switch. Simply fill out the provided form to close your old account. Any remaining account balance will be transferred to Generations Bank.

Direct Deposit Checklist:

Use this list to remember all your direct deposits you need to transfer. These are the most common direct deposits.

- Payroll
- Investments
- Retirement Plans
- Social Security

Automatic Withdrawal Checklist:

Use this list to remember all your automatic payments you need to transfer. These are some of the most commonly used automatic payments.

- Home Mortgage
- Auto Loans
- Utilities
- Insurance
- Cable/Internet
- Gym/Club Memberships
- Credit Cards
- Investments
- Subscriptions
- Charity Donations



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Direct Deposit Authorization

You can use your keyboard to fill out this form online, or you can print the form and complete it by hand.

Use this form to authorize your employer, retirement and pension funds, or any other agency to deposit your payment directly into your Generations Bank account. Use one form for each direct deposit.

Notification of Direct Deposit Authorization Change

Company or Employer:

Address:

City, State, Zip:

Phone Number:

Employee ID:

(if applicable)

Effective immediately, please deposit the net amount of my check to my Generations Bank account. I authorize (name of depositor) to automatically deposit funds into the account below. This authorization shall remain in place until I have submitted a new authorization, or until this authorization is changed or revoked by me in writing.

Check your desired option.

Net amount to Generations Bank Checking
Account #

Routing # 221371194

Net amount to Generations Bank Savings
Account #

Routing # 221371194

Signature:

Date:

Name:

Address:

City, State, Zip:

Phone Number:



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Automatic Withdrawal Authorization

You can use your keyboard to fill out this form online, or you can print the form and complete it by hand.

Use this form to authorize a change to any automatic payment, deductions, or withdrawals from your account. Use one form for each automatic withdrawal. Or, many companies and agencies make it easy to change your account on record online on their website.

Notification of Withdrawal Authorization Change

Name of Company:

Account Number:

Payment Amount:

Address:

City, State, Zip:

Phone Number:

Please **change** my automatic withdrawal from the following account:

Financial Institution:

Account #

Bank Routing #

Please make all **future** automatic withdrawals from the following account:

Financial Institution:

Account #

Bank Routing # 221371194

Thank you very much.

This authorization will remain in effect until I have submitted to you a new authorization, or until you have been notified by me in writing that this authorization has been changed or revoked.

Signature:

Date:

Name:

Address:

City, State, Zip:

Phone Number:



Account Closure Authorization

You can authorize your remaining balance to be deposited automatically to your new Generations Bank account(s) or paid by a check forwarded to your mailing address.

Use this form to close your account(s) at your former financial institution. Be sure to verify any outstanding items have cleared your old account.

Notification of Account Closure Authorization

To Whom It May Concern:

Financial Institution:

Address:

City, State, Zip:

Please close my account:

Account #

Primary Owner:

Address:

City, State, Zip:

Please send the remaining balance to:

Check your desired option.

Please deposit directly to my new account at Generations Bank.

Account #

Routing # 221371194

Please forward me a check to my address listed below.

Primary Signature:

Date:

Joint Signature:

Name:

Address:

City, State, Zip:

Phone Number:



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